

**MINUTES
CITY OF LAKE LILLIAN
REGULAR MEETING**

August 3, 2016

A regular meeting of the Lake Lillian City Council was called to order by Acting-Mayor Wendy Lund at 7:00 p.m. on Wednesday, August 3, 2016.

COUNCIL PRESENT: Council Members Kristine Kaiser, and Jason Wittman.

COUNCIL ABSENT: Mayor Donnavon Garberich and Councilmember Lowell Petterson.

ALSO PRESENT: City Clerk John Douville and Public Works Wayne Sulflow.

Adopt Agenda – A motion by Kaiser seconded by Wittman to approve the Agenda. Motion carried.

Adopt Consent Agenda – A motion by Kaiser seconded by Wittman to adopt the Consent Agenda Motion carried.

a. July 12th, 2016 City Council Minutes

Approve MAP and MMDC Agreements - A motion by Wittman, seconded by Kaiser, to approve the \$2,500 contract with Mid-MN Development Commission and the services of Midwest Assistance Program for planning and grant research for future city improvements. Motion Carried.

July 12, 2016 Bills List - A motion by Wittman, seconded by Kaiser, to approve the August 3, 2016 Bills list, Checks numbered 58451- 58485. Motion carried.

Pitch the Commissioner – Lake Lillian – It was noted the “Pitch the Commissioner” would be in Lake Lillian on Monday, August 15th. RSVP’s were needed and help with serving.

DEPARTMENT HEADS

Public Works – Wayne Sulflow

- a. Mr. Sulflow discussed issues with the dehumidifier at the water plant, the repairs are not currently working. A new dehumidifier would cost \$3,450 but due to the plant environment have a 3-5 life expectancy.
- b. The yellow truck was sold for \$2,500
- c. Most of the curbs are painted and the banners are up

City Office – John Douville

- a. Mr. Douville reported on the progress of the utility billing update, hoping to have the August bills done on the postcard system

- b. Douville reported on possible use of the LaserFiche Document Imaging system. There are two parts to document imaging, 1) getting the proper equipment and software and 2) having resources to get the old documents cleaned and scanned. Douville stated the City of Cosmos could provide the software and hardware.
- c. Douville reported on the upcoming primary elections with low turnout expected.

2017 Budget – Preliminary Review – City Clerk Douville discussed the preliminary budget with greater detail to come for the September meeting. Wayne Sulflow discussed future lawn mower replacement and getting snow removal bids.

Elevator Discussion – General discussion was had regarding the elevator. It was recommended to send the owners a letter discussing the upkeep of the elevator.

MOTION by Wittman, seconded by Kaiser to adjourn the meeting at 8:30 p.m.



John A. Douville, City Clerk